



## Student Change of Status Form

Instructions: This form is to be completed by the Director of Doctoral Programs for any student whose status changes during the course of their attendance. Status changes include change from: Full-time to leave, leave to Full-time, Student-at-large to Full-time, leaving the program (other than graduation) or any other change. The student should be given a copy of the completed and signed form and a copy should be submitted to the student's file, and to the administrator.

**Date:**

**Name of Student:**

**Status Change:**

**Date Change is Effective (from-to):**

**Reason for the Change:**

**Special Arrangements (e.g. the student is on leave but continuing consultations):**

**Tuition Changes Resulting from the Status Change:**

**Director of Doctoral Programs' Signature:** \_\_\_\_\_

**Dean's Signature:** \_\_\_\_\_

cc: Student File  
M. Adler, Dean of Students  
M. Hewitt, Director of Operations