***Practicum Monthly Time Sheet***

Month of:\_

Student Name:

Field Practicum Location:

Practicum I Practicum II

Please record the total number of daily hours you reported for work at your agency. For example, a 9-5 day is a credit of eight hours, regardless of the type of activities that you performed. *However, travel to and from the agency is not counted in the total hours or your lunch hour.* Practicum I placements require a minimum of 350 hours and Practicum II placements requires 700 hours.

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| Date | Start Time | End Time | Total Hours |
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# Total Hours for the Month Student’s Signature and Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Field Instructor’s Signature and Date \_\_\_\_\_\_\_\_\_\_\_\_**