

# *Institute for Clinical Social Work Drug and Alcohol Program 2023 - 2024*

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) requires an institution of higher education (IHE) such as the Institute for Clinical Social Work (ICSW) to certify it has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by ICSW students and employees both on its premises and as a part of any of its activities. At a minimum, each IHE must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees;
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students;
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

The law further requires that the institution conduct a biennial review of its program with the following objectives:

- Determine the effectiveness of the policy and implement changes to the Alcohol and Other Drug (AOD) program, if they are needed; and,
- Ensure that the sanctions developed are enforced consistently.

The biennial review must also include a determination as to:

- the number of drug and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and,
- the number and type of sanctions the IHEs impose on students or employees as a result of such violations or fatalities.

ICSW acknowledges its legal obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act and authorized an administrative review to be conducted

to determine if the College fulfills the requirements of the aforementioned Federal regulations.

ICSW President, Dr. Michelle Curtain Stewart, formed a committee to conduct the review process and determine if the College is compliant with the requirements of Part 86. The members of the review committee include:

- Mr. Michael Bauman, Vice President for Finance and Operations
- Dr. Andrew Safyer, Academic Dean
- Ms. Esther Warren, Director of Academic Services

The following campus and non-campus units provided information for this report:

- Department of Academic Affairs
- President
- Vice President for Finance and Operations
- Dean of Students
- City of Chicago Police Department
- St. Augustine College

The intention of this document is to meet the legal requirements of conducting a biennial review related to alcohol and drug prevention on ICSW's campus for the years 2021 and 2022.

### **Materials Reviewed**

The following materials and programs were examined for the biennial review:

- The Drug-Free Schools and Campuses Regulations (EDGAR Part 86), *A Guide for University and Campus Regulations* prepared by the Higher Education Center
- ICSW Alcohol and Other Drug Policy documents distributed to all faculty, students, and staff by reviewing the student, faculty, and employee handbooks
- State of Illinois Alcoholic Beverage Commission Laws
- City of Chicago, Illinois Ordinances
- State of Illinois Drug Laws
- Federal Drug Laws
- Chicago Police Department public drug and alcohol arrest reports
- ICSW Student Handbook
- ICSW Faculty Handbook
- ICSW Employee Handbook

### **Results of the Daily Crime Log 2021-2023**

#### **2021**

- Total number of drug and alcohol-related fatalities - 0
- Total number of drug and alcohol-related violations - 0
- Total number and types of sanctions imposed on students - 0
  - Cases Dismissed - 0
  - Community Service and Alcohol Drug Education - 0
  - Disciplinary Probation - 0

- Reprimand - 0
- Suspension - 0
- Expulsion - 0
- Total number and types of sanctions imposed on employees
  - Termination – 0

## 2022

- Total number of drug and alcohol-related fatalities – 0
- Total number of drug and alcohol-related violations – 0
- Total number and types of sanctions imposed on students
  - Cases Dismissed – 0
  - Community Service and Alcohol Drug Education – 0
  - Disciplinary Probation – 0
  - Suspension – 0
  - Expulsion – 0
- Total number and types of sanctions imposed on employees
  - Termination – 0

## Findings

The appointed review committee conducted an extensive and comprehensive study of the alcohol and drug policy, related programs, services, and enforcement practices for the years 2021 and 2022. The findings of the committee are that ICSW has made distribution in writing to all students and employees:

- This information is detailed in the student, faculty, and employee handbooks section on Drug-Free Workplace.
- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees;
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students and employees, and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

Furthermore, based on its review, the committee has determined that ICSW:

- Has an effective AOD policy; and,

- Consistently enforces the sanctions that have been developed to address any violation of policy and/or standards of acceptable behavior related to AOD abuse.

### **Certification**

Based upon the review of the College's Alcohol and Other Drugs Policy, ICSW certifies that it has developed and implemented a comprehensive approach to adopted and implemented programs to address, and subsequently prevent, the abuse of alcohol and use or distribution of illicit drugs by ICSW students and employees on its premises and as a part of any of its activities. The College will continue to develop, evaluate, assess, and pursue the best practices for its campus to create a safe and healthy environment for our students that is conducive to a safe learning environment.